



Elementary Teachers' Federation of Ontario (ETFO)

Fédération des enseignantes et des enseignants
de l'élémentaire de l'Ontario (FEEO)

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GUIDELINES FOR RESOLUTIONS

1. All resolutions submitted must have been approved at a duly constituted general meeting.
2. Please ensure that the correct stem is included with all resolutions, as in the examples below.
3. Each resolution must be one clear, concise statement on a separate resolution form. The committee would appreciate if all sections could be typed.
4. A copy of each resolution, including rationale, should be kept for your records.

EXAMPLES

What do you want to achieve with your motion	Stem should read:
Amend an existing Article in the Constitution:	That Article III, Objects, Section 3.2 be amended to read:
Add a completely new section to an existing Article in the Constitution:	That Article III, Objects, be amended by the addition of a new section to read:
Amend an existing Bylaw:	That Bylaw II, Duties of the Executive, Section 2.2.4, be amended to read:
Add a completely new section to an existing Bylaw:	That Bylaw II, Duties of the Executive, Section 4, Executive, 2.4.24, be amended by the addition of a new section to read:
Amend an existing Policy Statement:	That Policy Statements, 2.0, Accountability, Section 1.1, be amended to read:
Add a completely new section to an existing Policy Statement:	That Policy Statements, 12.0, Certification, be amended by the addition of a new section to read:
Add a completely new Policy Statement on a new subject:	That Policy Statements be amended by the addition of a new section to read:
Amend an existing Position Statement:	That Position Statements, 3.0, Accessibility, Section 1.1, be amended to read:
Add a completely new section to an existing Position Statement:	That Position Statements, 11.0, Public Relations, 11.3, be amended by the addition of a new section to read:
Add a completely new Position Statement on a new subject:	That Position Statements be amended by the addition of a new section to read:
Strike a task force of the Executive or the Annual Meeting:	That a task force of the Executive (Annual Meeting) be established to ... (Ensure that your motion includes where and when you want the task force to report its findings.)
Take action through OTF:	That ETFO, through OTF, ...
Take action through CTF: (ETFO now joins CTF directly rather than through OTF)	That ETFO, through CTF, ...
Direct general action on an issue:	That ETFO research the establishment of an Earth Day event, focused on children, to be held in a different community across Ontario each year.
	That ETFO encourage locals to support environmental programs.